



Department of Science and Technology HUMAN RESOURCE DEVELOPMENT PROGRAM

AY 2015 - 2016

The Department of Science and Technology Human Resource Development Program (DOST HRDP) is now accepting applicants from **employees of DOST and its agencies** for regular graduate scholarship in academic year 2015-2016.

OBJECTIVE

The DOST HRDP aims to address the requirements for the human resource capacity building of DOST and its agencies.

GRADUATE SCHOLARSHIP AVAILABLE

Local Scholarship

- Graduate Degree Programs - MS/PhD in the fields of natural sciences, physical sciences, engineering and social sciences;
- Thesis/Dissertation Grant;

STUDY PLACEMENT

- Schools/Universities accredited by FAAP
- Universities recognized by CHED as Centers of Excellence and Development
- Universities recognized by CHED with Autonomous or Deregulated Status

SCHOLARSHIP PRIVILEGES FOR AY 2015-2016

PRIVILEGES	LOCAL	
	MS	PhD
Stipend	₱17,000/mo (Full-time) ₱8,500/mo (Part-time)	₱25,000/mo (Full-time) ₱12,500/mo (Part-time)
Book Allowance	₱10,000/Academic Year (Full-time) ₱ 5,000/Academic Year (Part-time)	
	Dry Research (Maximum)	Wet Research (Maximum)
Thesis Allowance	₱30,000	₱60,000
Dissertation Allowance	₱50,000	₱100,000
Tuition and other Matriculation Fees	Actual	
Reimbursable Transportation Allowance to and from place of study	One roundtrip fare per school year for scholars studying outside of their office base using the most economical fare	
Group Accident Insurance	₱100,000 Coverage	
Graduation Fee	Actual	

TERMS OF THE GRADUATE SCHOLARSHIP AWARD

1. Full-time scholar shall serve 1 year for every year of scholarship while part-time scholar shall serve ½ year for every year of scholarship.
2. A scholar who is not enrolled in the summer term shall report back to work.
3. Rendition of the service obligation shall start once the grantee reports back to work in his/her agency **after** completion of his/her degree program. For full-time scholars, any service rendered prior to completion of the degree shall not be credited as compliance to service obligation.
4. While on scholarship, grantee shall not be allowed to avail of any training/scholarship grant.
5. Grantee shall refund in full to DOST all scholarship benefits in the event of non-completion of the degree program.
6. Grantee shall refund in full all outstanding scholarship obligations, including salary and other remunerations during the scholarship, in the event that he/she resigns or transfers to another government agency outside the DOST system or private institution while still with service obligation.

CRITERIA FOR ELIGIBILITY

An applicant must:

1. not be more than 50 years old at the time of application for graduate program
2. have served the DOST/agency on permanent status for at least 2 years for graduate degree
3. have a performance rating of at least "Very Satisfactory" in the last two rating periods
4. be favorably endorsed by the head of his/her agency upon recommendation of the Agency-HRDC
5. certified by a government physician specified by the HRDC to be physically and mentally fit
6. not have been found guilty of any administrative charge
7. pursue a course that is considered a priority area by DOST and its Agencies
8. have no pending nomination to other local and foreign scholarships or training
9. no record of non-completion of previous study/training
10. have no on-going financial obligation due to non-completion of a course
11. have rendered and completed the service obligation required under the previous scholarship

DOCUMENTARY REQUIREMENTS

1. Nomination/Recommendation of immediate supervisor/agency head
2. Certificate of Admission from the University (as a regular student)
3. Certified copy of Transcript of Record
4. Certified service record –updated
5. Performance Rating during the last two rating periods
6. Medical Certificate from any government physician as to health status
7. Updated Personal Data Sheet –CSC Form 212
8. Certification of no pending financial/service obligation (previous scholarship)
9. Certification of no pending administrative case
10. Certification of no pending nomination to other local and foreign scholarships or training
11. Statement of duties and responsibilities
12. One 2x2 ID picture –recent
13. Names of beneficiaries for the group accident insurance
14. Program of Study approved by the graduate school

Additional Requirements for Applicants who have already started on their graduate studies

- Certified true copies of all grades on subjects already taken
- Photocopy of registration forms on semester finished

Interested **DOST employees** may download Application Form at
www.science-scholarships.ph
and submit to SEI applications together with the required documents on or before
22 May 2015

For inquiries, you may contact:



Science Education Institute

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