

STATEMENT OF ALLOTMENT, OBLIGATION AND BALANCES

As of December 31, 2019

Department: DEPARTMENT OF SCIENCE AND TECHNOLOGY

Agency :  SCIENCE EDUCATION INSTITUTE

Fund : 101

P/A/P / ALLOTMENT CLASS/ OBJECT OF EXPENDITURE (1)	Allotment Received (2)	Obligations Incurred		Unobligated Balance of Allotment (5) - (2) - (4)	Remarks (5)
		This Report (3)	To Date (4)		
A. Program					
I. General Administration and Support					
1. General Management & Supervision					
PERSONNEL SERVICES					
Salaries and Wages - Regular	9,911,000.00	829,942.00	9,910,038.04	961.96	
Total Salaries/Wages	9,911,000.00	829,942.00	9,910,038.04	961.96	
Other Compensation					
Personnel Econ. Relief Allowance (PERA)	407,000.00	34,000.00	406,818.18	181.82	
Representation Allowance (RA)	270,000.00	45,000.00	270,000.00	-	
Transportation Allowance (TA)	61,360.00	9,580.00	56,520.00	4,840.00	
Clothing/Uniform Allowance	102,000.00		102,000.00	-	
Productivity Enhancement Incentive	85,000.00	85,000.00	85,000.00	-	
Year-End Bonus	825,353.00		825,353.00	-	
Cash Gift	85,000.00		85,000.00	-	
Mid-Year Bonus	820,764.00		820,764.00	-	
Pag-IBIG Contributions	20,400.00	1,700.00	20,400.00	-	
PhilHealth Contributions	96,000.00	8,614.59	95,956.69	43.31	
Emp. Comp. Insurance Prem.	20,400.00	1,700.00	20,400.00	-	
Other Personnel Benefits					
Collective Negotiation Agreement (C.N.A.)	425,000.00	425,000.00	425,000.00	-	
Service Recognition Incentive -(SRI)	470,000.00	470,000.00	470,000.00	-	
Loyalty Awards	30,000.00	30,000.00	30,000.00	-	
Total Other Compensation	3,718,277.00	1,110,594.59	3,713,211.87	5,065.13	
Magna Carta Benefits RA 8439					
Subsistence Allowance	1,503,800.00	136,950.00	1,503,750.30	49.70	
Laundry Allowance	274,900.00	27,113.67	274,659.20	240.80	
Hazard Pay	3,641,400.00	322,979.98	3,641,338.73	61.27	
Longevity Pay	2,744,900.00	277,839.10	2,744,834.51	65.49	
Special Purpose Funds					
Pension and Gratuity Fund (PGF)	2,430,896.00		2,430,895.22	0.78	
Retirement Gratuity				-	
Terminal Leave Benefits	849,643.00	849,642.52	849,642.52	0.48	
Monetization of Leave Credits	1,581,253.00		1,581,252.70	0.30	
Total Personal Services	24,225,173.00	3,555,061.86	24,218,727.87	6,445.91	
MAINT. & OTHER OPERATING EXPENSES					
Travelling Expenses					
Local Travel	144,205.00	614.00	144,204.20	0.80	
Foreign Travel	25,000.00		24,771.24	228.76	
Supplies & Materials Expenses					
Office Supplies Expenses	40,507.00	3,899.75	40,506.78	0.22	
Fuel, Oil and Lubricants Expenses	230,016.00		230,015.75	0.25	
Other Supplies & Materials Expenses	204,469.00	16,964.37	204,468.90	0.10	
Utility Expenses					
Water Expenses	141,311.00		141,298.62	12.38	
Electricity Expenses	1,200,000.00		1,199,901.97	98.03	
Communication Expenses					
Postage and Courier Expenses	4,204.00		4,204.00	-	
Telephone (Mobile)	67,859.00		67,858.97	0.03	
Telephone (Landline)	196,967.00		196,966.24	0.76	
Repair & Maintenance					
Buildings & Other Structures	15,000.00		15,000.00	-	
Transportation Equipment	72,288.00	1,140.63	72,287.63	0.37	
Office Equipment, Furnitures & Fixtures	15,350.00		15,350.00	-	
Extraordinary Expenses and Miscellaneous Expenses	86,097.00	18,395.90	86,096.49	0.51	
Professional Services					
Legal Services	-		-	-	
General Services					
Janitorial Services	1,179,639.00	50,273.38	1,179,638.42	0.58	
Security Services	1,362,856.00		1,362,855.79	0.21	
Other General Services	27,890.00		27,889.72	0.28	
Taxes, Insurance Premium and Other Fees					
Fidelity Bond Premiums	668,740.00		668,739.75	0.25	
Insurance Expenses	115,289.00		115,288.35	0.65	
Other Maint. & Operating Expenses					
Subscription Expenses	58,182.00	11,528.00	58,182.00	-	
Total Maintenance & Other Operating Expenses	5,855,869.00	102,816.03	5,855,524.82	344.18	
CAPITAL OUTLAY					
Machineries & Equipment					
Office Equipment, Furniture & Fixtures	980,000.00		525,059.00	454,941.00	
ICT Equipment	3,964,000.00	1,878,180.00	3,578,843.00	385,157.00	
ICT Software	846,000.00	27,500.00	388,330.00	457,670.00	
Total Capital Outlay	5,790,000.00	1,905,680.00	4,492,232.00	1,297,768.00	
TOTAL General Administration and Support	35,871,042.00	5,563,557.89	34,566,484.69	1,304,558.09	

