




MEMORANDUM 2020, 013



TO : ALL SEI DIVISION CHIEFS

FROM :   
JOSETTE T. BIYO  
Director

SUBJECT : GENDER SENSITIVITY TRAINING

DATE : 23 January 2020

In the pursuit of gender mainstreaming in DOST and in compliance with the provision of the Magna Carta of Women or RA 9710, the GAD Focal Point System of DOST-SEI will conduct a Gender Sensitivity Training on Feb. 27-28, April 16-17, June 18-19, and August 19-20, 2020 at a venue to be announced later.

Gender Sensitivity is the *modification of behavior* by raising awareness of gender equality concerns and thus promotes better service to all our clients. This is imperative to all SEI employees as we have first hand interaction with students and other clients.

In this regard, may we invite you and all your staff to attend the said activity. Please choose the date which fits most to your schedule. Note that we can only accommodate 7 persons per division per date.

Kindly indicate on the attached form the names of employees who will attend the said activity and submit to GAD Staff, Ms. Jasmin Coleen Intia, not later than Jan. 31, 2020.